

THE VARFLEX EDUCATIONAL FOUNDATION II SCHOLARSHIP PROGRAM

GUIDELINES FOR SCHOOL YEAR 2022-2023

The Varflex Educational Foundation II Scholarship Program is a competitive program for students about to enter, or already attending, college. In order to qualify for consideration, applicants must meet the following criteria:

- 1. Be the son or daughter, or the legally adopted son or daughter, of an employee of the Varflex Corporation and be a candidate for high school graduation in June of 2022;**
- 2. Or, if not the son or daughter, or the legally adopted son or daughter, of a Varflex employee, then be a candidate for high school graduation in June of 2022 from one of the following high schools: Adirondack Central High School, Camden High School, New York State School for the Deaf in Rome NY, Oriskany Central High School, Rome Free Academy, Verona-Vernon-Sherrill High School, and Westmoreland High School;**
- 3. Or either, 1) be the son or daughter or the legally adopted son or daughter of an employee of the Varflex Corporation, or 2) if not the son or daughter or the legally adopted son or daughter of a Varflex employee, be a graduate of one of the aforementioned high schools, and be currently enrolled and in good academic standing at an accredited college or university with every intention of continuing as an undergraduate at this, or at another, accredited post-secondary institution;**
- 4. And have completed all application procedures and submitted all required materials on time.**

Applications are available, as of November 1, 2021, from either from the Personnel Office of the Varflex Corporation at 512 West Court Street, Rome, NY 13440 or from the Guidance Office of the following high schools: Adirondack Central High School, Camden High School, Oriskany Central High School, New York State School for the Deaf in Rome, NY, Rome Free Academy, Verona-Vernon-Sherrill High School, and Westmoreland High School.

The absolute deadline for the submission of all applications and support documents is April 22, 2022.

The Scholarship Committee of The Varflex Educational Foundation II makes the final selection of recipients. The Committee will notify candidates of its decision on or about June 15, 2022. The criteria used by the Scholarship Committee are both academic excellence and financial need. Finalists may be required to schedule an interview with the Scholarship Committee.

THE VARFLEX EDUCATIONAL FOUNDATION II SCHOLARSHIP PROGRAM

APPLICATION PROCEDURES FOR THE 2022-2023 SCHOOL YEAR

Read the guidelines and the application procedures for this program carefully. If you meet the criteria for eligibility and decide to apply for consideration, be certain that you submit, in a timely manner, all materials requested to The Varflex Educational Foundation II Scholarship Program Executive Director.

IMPORTANT NOTICE

- **Candidates are required to submit a photocopy or print-out of all pages of their 2022-2023 Electronic Student Aid Report (SAR).** This report is available from the Department of Education to all students completing the **Free Application for Federal Student Aid (FAFSA)**. Forms for this federal application is available in high school guidance offices and in college financial aid offices. It is also available online @ www.fafsa.ed.gov
PLEASE NOTE: The Varflex Educational Foundation II Scholarship Committee will not consider any application that fails to include with it a complete photocopy of the applicant's 2022-2023 Electronic Student Aid Report (SAR) – available to the applicant online or by mail.

APPLICATION INSTRUCTIONS

- Complete and mail the **Varflex Application Form VEF-010** together with a complete copy of your 2022-2023 Electronic Student Aid Report (SAR) to the Scholarship Program of The Varflex Educational Foundation II using one of the enclosed self-addressed envelopes **no later than April 22, 2022.** **Do NOT send us the Free Application for Federal Student Aid (FAFSA) but rather the SAR and be sure that it includes the EFC (Estimated Family Contribution).** If you apply online, you will need to request that the SAR include the EFC in the report the Education Department mails to you.
- Complete Section I of the **School/College Certification Form VEF-020** and forward it, together with one of the enclosed self-addressed envelopes, to the appropriate high school or college official. Have that high school or college official complete the form and ask him/her to mail it to the Scholarship Program Executive Director no later than April 22, 2022.
- Two self-addressed envelopes are included with this application form. You are to give one to the school official who is to return required materials (**Form VEF-020 and your most recent academic transcript**) to the Scholarship Program Executive Director. We suggest that, as a courtesy, you attach a first-class stamp to this envelope. You are to use the other envelope to mail the completed application, **Form VEF-010, together with a copy of all pages of your 2022-2023 Electronic Student Aid Report (SAR).**
- While submitting letters of recommendation is optional, it is encouraged. Should the applicant decide to exercise that option, he or she should limit the letters to two, and the letters must not be requested of members of the applicant's family but, rather, of teachers and/or employers. Persons writing the letters of recommendation should send them directly to:

The Varflex Educational Foundation II
Scholarship Program
Dyann Nashton, Community Liaison
512 E. Court St.
Rome, NY 13440

THE VARFLEX EDUCATIONAL FOUNDATION II SCHOLARSHIP PROGRAM

VEF-020

SCHOOL/COLLEGE CERTIFICATION

Applicant is to fill out **Section I** of this form and is to then submit the form and one of the self-addressed envelopes to the high school guidance counselor or the college registrar for completion of **Section II**. **The guidance counselor or college registrar should upon completion, mail the form and a photocopy of the applicant's academic transcript to the Scholarship Program Executive Director, as indicated below.**

Section I To be filled out by applicant:

I, _____, am applying for a scholarship from The Varflex Educational
(Applicant's Name)

Foundation II Scholarship Program. I hereby request and authorize the appropriate school/college official to certify my attendance and current academic standing at

_____, and provide the Scholarship Committee with the information
(Name of School or College)
as requested below and an official copy of my most recent academic transcript.

(Applicant's Signature)

(Date)

Section II To be filled out by high school guidance counselor or college registrar:

NOTE: PLEASE ATTACH A PHOTOCOPY OF THE APPLICANT'S MOST RECENT ACADEMIC TRANSCRIPT

The applicant whose name appears above is is not currently enrolled and is is not
in good academic standing at _____

(Name of School or College)

in _____, _____, _____
(City) (State) (Zip)

CUM. GPA _____ Rank in class _____ Size of class _____

Current Status: High School: Sr. College: Fr. So. Jr. Sr.

If currently enrolled in college, anticipated year of graduation: _____

(School/College Official's Signature)

(Date)

THIS FORM, WHEN COMPLETED BY THE APPROPRIATE SCHOOL/COLLEGE OFFICIAL, MUST BE MAILED BY APRIL 23, 2022 TO:

The Varflex Educational Foundation II
Scholarship Program
Dyann Nashton, Community Liaison
512 W. Court St.
Rome, NY 13440

THE VARFLEX EDUCATIONAL FOUNDATION II SCHOLARSHIP PROGRAM

VEF-010

Application Form

Applicant is to complete this form and mail it **together with a photocopy of all pages** of his/her 2022-2023 Electronic Student Aid Report (**SAR**) to the Scholarship Program, in the self-addressed envelope.

Name(Print): _____
(Last) (First) (MI)

Permanent Home Address: _____
(Street or P.O. Box) (City)

(State) (Zip) (Home Phone No.) (Applicant's email address)

If your current mailing address is different from your permanent home address, fill out the following:

(Street or P.O. Box) (City) (State) (Zip Code)

Your current mailing address is effective until _____.

Please check here if you are the son or daughter of a Varflex Corporation employee

List your first two choices, in order of priority, of colleges to which you are applying and provide the other requested information. **It is essential that applicants provide the projected costs for the 2022-2023 School Year as accurately as possible. This information is available from the colleges to which you are applying.**

College	2022-2023 Projected Tuition Cost	2022-2023 Projected Room & Board Cost
1. _____	_____	_____
2. _____	_____	_____

NOTE: The Scholarship Committee reserves the right to review and/or adjust scholarship awards based on student's confirmation of attendance if the actual costs of tuition, room, and board are significantly different from the information provided in the application.

Certification:

I, the undersigned, certify that the information provided herein, and on the accompanying photocopy of the Federal Student Aid Report, is true and correct to the best of my knowledge. If requested by the Scholarship Selection Committee, I agree to give proof of the information I have provided. I realize that this proof may include of copy of my 2018 Federal and NYS income tax returns and/or that of my parents.

(Applicant's Signature)

(Date)

If the applicant is under 18: _____
(Parent's Signature)

(Date)

THIS FORM, WHEN COMPLETED, TOGETHER WITH A PHOTOCOPY OF ALL PAGES OF YOUR 2022-2023 ELECTRONIC STUDENT AID REPORT (SAR) MUST BE MAILED NO LATER THAN APRIL 23, 2022 TO:

The Varflex Educational Foundation II
Scholarship Program
Dyann Nashton, Community Liaison
512 W. Court St.
Rome, NY 13440